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# **COUNCIL**

# ***BULLETIN***

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***Issue Number 06/20***  
***Friday, 14 February 2020***

***Epping Forest District Council***  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)

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Compiled, designed and produced by  
Member Services

Contact: Kim Partridge  
Telephone: 01992 564443

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## PART A - FORWARD DIARY

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### Key to abbreviations:

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|            |                  |                |                                 |
|------------|------------------|----------------|---------------------------------|
| <b>CC</b>  | Council Chamber  | <b>Cab Off</b> | Cabinet Office                  |
| <b>CR1</b> | Committee Room 1 | <b>CONF</b>    | Conference Room<br>(1st floor)  |
| <b>CR2</b> | Committee Room 2 | <b>CH OFF</b>  | Chairman of Council's<br>Office |
| <b>MR</b>  | Members' Room    | <b>TR RM</b>   | Training Room                   |
| <b>TBD</b> | To be decided    | <b>HEM</b>     | Hemnal Street<br>Offices.       |
| <b>TBN</b> | To be noted      | <b>HH</b>      | Homefield House                 |
| <b>TBC</b> | To be confirmed  | <b>ESC</b>     | Epping Sports Centre            |

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Other venues are shown in full.

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**Week One: 17 February 2020 – 23 February 2020**

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|--------------------------|--|--|--|
| Monday<br>17 February    |  |  |  |
| Tuesday<br>18 February   |  |  |  |
| Wednesday<br>19 February |  |  |  |
| Thursday<br>20 February  |  |  |  |
| Friday<br>21 February    |  |  |  |
| Saturday<br>22 February  |  |  |  |
| Sunday<br>23 February    |  |  |  |

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**Week Two: 24 February 2020 – 1 March 2020**

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|--------------------------|--------|--|-----|
| Monday<br>24 February    | 6.30pm | Cooperation for Sustainable Development<br>Member Board      | CR1 |
|                          | 7.00pm | Local High Streets Task and Finish Panel                     | CR2 |
| Tuesday<br>25 February   | 6.00pm | Member Briefing - Essex Police, Fire & Crime<br>Commissioner | CC  |
|                          | 7.30pm | Council  | CC  |
| Wednesday<br>26 February | 6.30pm | Briefing - Area Planning Sub Committee South                 | CR1 |
|                          | 7.30pm | Area Planning Sub Committee South                            | CC  |
| Thursday<br>27 February  |        |  |     |
| Friday<br>28 February    |        |  |     |
| Saturday<br>29 February  |        |  |     |
| Sunday<br>1 March        |        |  |     |

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**Week Three: 2 March 2020 – 8 March 2020**

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|----------------------|-----------------------------|--|-----------------|
| Monday<br>2 March    | 7.00pm                      | Standards Committee  | CR1             |
| Tuesday<br>3 March   | 10.00am<br>7.00pm<br>7.00pm | Licensing Sub-Committee<br>Waste Management Task & Finish Panel<br>Epping Forest Youth Council | CC<br>CR1<br>CC |
| Wednesday<br>4 March | 6.30pm<br>7.30pm            | Briefing - Area Planning Sub Committee East<br>Area Planning Sub Committee East                | CR1<br>CC       |
| Thursday<br>5 March  | 7.00pm                      | Joint Meeting of Development Management<br>Chairmen & Vice-Chairmen                            | CR1             |
| Friday<br>6 March    |                             |  |                 |
| Saturday<br>7 March  |                             |  |                 |
| Sunday<br>8 March    |                             |  |                 |

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**Week Four: 9 March 2020 – 15 March 2020**

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|-----------------------|------------------|---|------------|
| Monday<br>9 March     | 2.30pm           | Licensing Committee   | CC         |
| Tuesday<br>10 March   | 6.00pm<br>7.00pm | Executive Briefing<br>Joint Meeting of Development Management<br>Chairmen & Vice-Chairmen | CR1<br>CR1 |
| Wednesday<br>11 March | 6.30pm<br>7.30pm | Briefing - Area Planning Sub Committee West<br>Area Planning Sub Committee West           | CR1<br>CC  |
| Thursday<br>12 March  | 7.00pm<br>7.00pm | Constitution Working Group<br>Council Housebuilding Cabinet Committee                     | CR2<br>CC  |
| Friday<br>13 March    |                  |   |            |
| Saturday<br>14 March  |                  |   |            |
| Sunday<br>15 March    |                  |   |            |

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## PART B - ESSENTIAL INFORMATION

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### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

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## **PART C - GENERAL INFORMATION**

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### **1. NOMINATION PACKS**

We are at the stage of preparing quantities of printing for the nomination packs. We should have the packs ready to send out by the middle of March. As soon as they are ready to go we will send them out! If you would like a nomination pack (either for yourself as an individual or on behalf of a political party), please let the Elections Office know so that we can add your details to our distribution list – an early response helps with finalising our numbers for printing. You can either email your nomination pack requirements to [elections@eppingforestdc.gov.uk](mailto:elections@eppingforestdc.gov.uk) or call the office on 01992 564411.

**\*\*\*\* Please be aware that ALL nomination papers MUST BE HAND-DELIVERED – we cannot accept them if they have been posted to the Returning Officer at the Civic Offices. \*\*\*\***

We can accept the completed nomination packs from Monday 30 March (NOT before) until 4pm on Wednesday 8 April. Please do NOT leave submission to the last minute in case of errors.

There is a change in legislation made in 2019 which allows a candidate to withhold their home address from appearing on the ballot paper and Statement of Persons Nominated. More details are included in the nomination pack together with the new “Home Address Form” which needs to be completed as part of the process.

(Further information: Wendy MacLeod ext 4023)

### **2. STRONGER COMMUNITIES SELECT COMMITTEE - 4 FEBRUARY 2020**

#### **Annual Report of the Community Safety Partnership and Strategic Assessment**

At the meeting of the Stronger Communities SC, Councillor D Wixley raised concerns regarding the population statistics used in the report. The Services Manager – Community Resilience, Caroline Wiggins advised that she would check what sources had been used for the purposes of the Assessment and would report her findings in the Members’ Bulletin.

Kim Stalabrass, Essex Police Analyst has provided an explanation as below:

Firstly, for some reason I’ve noticed that the page breaks have shifted to which I will amend.

The 123,900 population figures in section 3.1 **District Detail** came from EFDC as listed at the start of the section. The 76,386 figure in section 3.2 **Population Information** however comes from ONS and was produced 4 years ago in 2016 at the midpoint between Census. Both sources are clearly identified at the start of each section.

A significant increase between the 2 figures agreed but as with all things data it depends on what they are counting. I would assume the EFDC data is more up to date and would probably count all individuals in the district. The ONS data may well count differently, ie only count adults and I would have to go back into the ONS website to find the parameters but it is clearly an older data set and the current figure will almost certainly be higher as reported by EFDC.

In both instances the source, and data parameters where necessary, are listed at the start of each section rather than in a footnote that is usually smaller font and more difficult to read. The intention for this placement is that before assimilating the info in the section the reader should be clear about the source the information is based on.

Data Sources are explained at the start of the document on page 2.

### **3. CHAIRMAN'S DIARY (Pages 13 - 14)**

Please see attached.

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## LICENSING ACT 2003

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### 1. Appeals Lodged

EPF/0235/20 – Land opp. 3 Ardmore Place Buckhurst Hill Essex IG9 5RY - Proposed erection of a two bedroom house, part single storey and part two storey. (This application is a duplication of EPF/1044/19 which has been deleted from the system in error) – Written reps – Sukhdeep Jhooti ext. 4298

EPF/0497/19 – Springfield Cottage Hamlet Hill Roydon Essex CM19 5LD - Proposed replacement dwelling – Written reps – Caroline Brown ext. 4182

EPF/0517/19 – 6 Ashley Grove Staples Road Loughton IG10 1HS - Proposed roof extension - Householder appeal – Sukhdeep Jhooti ext. 4298

EPF/1295/19 – Land opp. Old School House, adj. to Meadow View Bournebridge Lane Stapleford Abbots RM4 1LU – Muhammad Rahman ext. 4415

EPF/1805/19 – 40 Traps Hill Loughton Essex IG10 1SZ - Proposed double garage. (Revised application to EPF/0171/19) – Householder appeal - Muhammad Rahman ext.4415

EPF/1865/19 – 47 Oak Lodge Avenue Chigwell Essex IG7 5JA - Dormer extension to the rear and a new gable roof in order to convert existing loft space (65 sq. m) into habitable living space – Householder appeal – Natalie Price ext. 4718

EPF/2387/19 – Land adj, to Fyfield Hall Willingale Road Fyfield CM5 0SA - Replacement stables (Amended Application to EPF/2964/18) – Written reps – Alastair Prince ext. 4462

EPF/2964/18 - Land adj, to Fyfield Hall Willingale Road Fyfield CM5 0SA - Replacement stables – Written reps – Alastair Prince ext. 4462

EPF/2453/18 – Providence Nursery Avey Lane Waltham Abbey Essex EN9 3QH - Retention of a commercial building (warehouse) – Written reps – Sukhi Dhadwar ext. 4597

### 2. Forthcoming Planning Inquiries/Hearings -

Inquiry – 11<sup>th</sup> – 14<sup>th</sup> February 2020 – EPF/1032/18 and LB/EPF/1036/18 - A new residential dwelling along with the demolition of derelict glasshouse structures and alterations to the historic garden wall – Caroline Brown ext. 4182

Hearing – 8<sup>th</sup> and 9<sup>th</sup> July 2020 – EPF/3174/18 – Old Epping Laundry Site Bower Hill Epping CM16 7AD - Demolition of existing buildings and the erection of 58 no. residential units split between four blocks, along with internal landscaping and associated car and cycle parking – Sukhi Dhadwar ext. 4597



### **3. Enforcement Appeals**

None this week

### **4. Appeal Decisions**

EPF/0140/19 – 38 Honey Lane Waltham Abbey Essex EN9 3BS - Demolition of existing dwelling and detached residential annexe. Removal of existing vehicular access and construction of a new residential apartment block containing 14 dwellings (revision to EPF/0530/18) –Dismissed

EPF/1055/19 – 11 Kendal Avenue Epping Essex CM16 4PW - A new detached four bedroom house to the rear of the site, including a raised driveway with a detached garage (Revised application to EPF/3165/18) – Dismissed

EPF/1963/17 – 42 Castle Street Ongar Essex CM5 9JS - Formation of an all weather surface sports pitch (for personal use) with associated fencing and lighting – Part allowed, part dismissed

EPF/3031/18 – Inzing Harlow Road Sheering Essex CM22 7NB - Demolition of existing dwelling and erection of replacement four bedroomed accommodation with associated landscaping and parking - Dismissed

### **5. Tree Preservation Orders**

None this week

### **6. S106 Agreements**

None this week

### **7. Changes to Planning Systems**

None this week

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## PLANNING

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None this week.

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## **PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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# Agenda Item 3

## Chairman's Events January/February

| <b>Date</b>             | <b>Event</b>            | <b>Venue</b>              | <b>Attending</b>           |
|-------------------------|-------------------------|---------------------------|----------------------------|
| Friday<br>14 February   | Uttlesford Civic Dinner | Saffron Walden Town Hall  | Chairman                   |
| Saturday<br>22 February | Mad Hatters Tea Party   | Great Dunmow Town Council | Chairman                   |
| Wednesday<br>4 March    | Time for a Cuppa        | Queens Court Nursing Home | Chairman and Vice Chairman |

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## EPPING FOREST DISTRICT COUNCIL

### Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

*This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in*

|                                  |
|----------------------------------|
| <b>Decision to be called-in:</b> |
| <b>Decision reference:</b>       |
| <b>Portfolio:</b>                |
| <b>Description of decision:</b>  |
| <b>Reason for call-in</b>        |

**Members requesting call-in**  
(3 members of the Overview and Scrutiny Committee or 5 other members)

| Members Name:                   | Signed: |
|---------------------------------|---------|
| <b>Lead member:</b>             |         |
|                                 |         |
|                                 |         |
|                                 |         |
|                                 |         |
| Office Use Only: Date Received: |         |

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